

VILLAGE OF SIREN
VILLAGE BOARD MEETING
THURSDAY JUNE 16, 2022
SIREN VILLAGE HALL

MINUTES

The Regular Village Board meeting held on June 16, 2022, was called to order at 2:00 p.m. by Village President Dave Alden.

Members Present: Dave Alden, Rick Engstrom, Janet Hunter, Rudy Mothes, Jim Pearson, Sara Reimann-Hill, Steve Young

Others Present: Ann Peterson, Clerk/Treasurer; Eric Barclay, MSA; Cindy Mickelson, Inter County Leader; Greg Marsten, Burnett County Sentinel; Jim Jaskolka, Public Works Director; Edwin Johnson; Trevor Thiex, Siren Police Department; Ray Robbins; Wayne Wiberg, Town of Siren

President Alden called for Public Comments. None were given.

A motion was made by Steve Young and seconded by Rick Engstrom to approve the agenda as presented. Motion carried without negative vote.

A motion was made by Steve Young and seconded by Rick Engstrom to approve the following minutes:

- Regular Village Board meeting of May 5, 2022
- Personnel & Finance Committee meeting of May 12, 2022
- Board of Review meeting of May 17, 2022
- Committee of the Whole meeting of May 24, 2022
- Personnel & Finance Committee meeting of June 1, 2022

Motion carried without negative vote.

A motion was made by Steve Young and seconded by Janet Hunter to approve payment of the bills in the amount of \$26,811.64 general vouchers and checks cut since the last regularly scheduled board meeting in the amount of \$33,072.99 for a grand total of \$59,884.63. Motion carried without negative vote.

President Alden gave the President's Report. The Village has closed on the lot in the Industrial Park with Mohawk Industries.

Clerk/Treasurer Peterson had nothing for the Clerk's Report.

Officer Thiex gave the May Police Report. May DMV totals were \$971.50. The Department has begun planning for the July 4th Holiday Festivities. Officer Mangen is now working full-time and on his own. The Department has started patrols within the Town of Oakland and Meenon. The Towns were supposed to be adopting ordinances required for enforcement.

STANDING COMMITTEE RECOMMENDATIONS & REPORTS

Committee of the Whole

A motion was made by Jim Pearson and seconded by Steve Young to allow second water/sewer hook-up at Siren Motor property at 8098 State Road 70. Motion carried without negative vote.

A motion was made by Steve Young and seconded by Rick Engstrom to begin issuing

citations for non-compliance of building permits at \$500 for first offense and \$1000 for subsequent offenses. Motion carried without negative vote.

A motion was made by and seconded by to adopt the proposed Short-Term Rental Ordinance and to send the ordinance for attorney review before holding a public hearing. The Board discussed whether to limit the number of rentals that could occur within a week. A motion was made by Steve Young and seconded by Janet Hunter to send the proposed ordinance to Attorney Benson for review. Motion carried without negative vote. The Board discussed what fees to charge for short-term rental properties. Burnett County charges \$300 for the initial permit and then \$150 annually for subsequent properties. A motion was made by Dave Alden and seconded by Steve Young to set the fee to coincide with Burnett County fees. Motion carried without negative vote.

Tewalt Development Lot Sales

The Board discussed the existing lots in the Tewalt Road Development. Purchasers will need to be aware that there would be special assessments coming when the infrastructure is done. Public Work Director Jaskolka brought up that it would be nice to have a stipulation as to when people will be required to build. The Village is going to have to commit to putting in water/sewer at a specific time for those who purchase a lot. The Board discussed needing a ballpark idea of what the special assessments would be in the future. Normal Village procedure has been to special assessment the cost of curb & gutter along with the water/sewer infrastructure. Eric Barclay from MSA said a preliminary cost estimate would be needed for a special assessment hearing. Eric indicated a rough cost for just water/sewer would be \$200 per linear foot. A motion was made by Jim Pearson and seconded by Steve Young to offer lots at a non-refundable reservation cost of \$500 per lot throughout the entire Tewalt Development and to determine an assessment amount later this fall. Motion carried without negative vote.

A motion was made by Jim Pearson and seconded by Steve Young to accept the retirement of Chief Chris Sybers as of August 4, 2022. Motion carried without negative vote.

Personnel & Finance Committee

A motion was made by Steve Young and seconded by Janet Hunter to give a \$0.26/hour raise to Clerk/Treasurer Position; \$2.00/hour raise to Public Works Director Jaskolka and \$1.00/hour to Public Work Employee Maslow effective July 1, 2022. Motion carried without negative vote.

A motion was made by Steve Young and seconded by Janet Hunter to adopt the proposed job description for the Police Chief position. Motion carried without negative vote.

A motion was made by Jim Pearson and seconded by Rick Engstrom to promote Officer Trevor Thiex to Police Chief effective August 5, 2022. Motion carried without negative vote.

OLD BUSINESS

- a. Discussion/Action on purchasing surveillance cameras
President Alden informed the Board that the Siren Chamber of Commerce will be donating \$100 per business that is a sponsor of their annual golf outing towards camera purchases. A motion was made by Jim Pearson and seconded by Rick Engstrom to move forward with purchasing the cameras at a cost of \$38,282. Motion carried without negative vote. The Chamber was also going to donate some of their ARPA funds and the State was going to cover the cost of the camera at the stop-lights at the intersection of State Road 35/70. The Village can use the ARPA

funds to cover any costs not donated by the Chamber. The Board discussed getting signs on the entrances into the Village announcing that the Village has surveillance cameras.

- b. Discussion/Action on lot seizure (Lanning)
The Police Department is working through some issues that were done through the District Attorney's Office.
- c. General Update on MSA Projects
Eric Barclay from MSA announced that the water study has been finalized. There is an area in Phase 2 of the Tewalt Road Development project has about eight to ten acres that will not currently meet fire-flow requirements. This is the area that has not been surveyed out for lots. The Industrial Park Street Extension is basically done except restoration. Molly Engstrom Drive project design for the intersection with State 70 is underway. There is a small wetland area to the west of the project. MSA will coordinate with Engstrom Siding for their driveway relocation. The project with the apartment complexes is moving forward. Framing of the buildings should begin within the next month. There are some trees that have been removed for the stormwater project.

NEW BUSINESS

- a. Discussion/Action on Change Order 1 for Industrial Park Street Extension
Eric Barclay from MSA informed the board that a change order is needed to adjust the stormwater permit to require rock check dams as required by the DNR. The cost of the change order is \$3000. A motion was made by Jim Pearson and seconded by Steve Young to approve Change Order #1 for the Industrial Park Street Extension. Motion carried without negative vote.
- b. A motion was made by Jim Pearson and seconded by Janet Hunter to approve the Class A Beer/Class A Cider Licenses for the period of July 1, 2022 to June 30, 2023 for Dolgencorp LLC and Twin City Petroleum & Properties LLC. Motion carried without negative vote.
- c. A motion was made by Jim Pearson and seconded by Steve Young to approve the Class A Combination License for the period of July 1, 2022 to June 30, 2023 for Indianhead Oil Co., LLC. Motion carried without negative vote.
- d. A motion was made by Jim Pearson and seconded by Steve Young to approve the Class B Combination Licenses for the period of July 1, 2022 to June 30, 2023 for Paul Jean Fisher & Chad Daniel Fisher; G&J Adventures Inc., Ten Thousand Pines LLC, Little Mexico Inc., Little Mexico Cantina Inc., Huntala Corporation and Bradley Alan Burkhardt. Motion carried without negative vote.
- e. A motion was made by Rick Engstrom and seconded by Steve Young to approve the Class B Beer License and Class C Wine License for the period of July 1, 2022 to June 30, 2023 for Acorn Pantry. Motion carried without negative vote.
- f. A motion was made by Jim Pearson and seconded by Steve Young to approve the Cigarette/Tobacco Licenses for the period of July 1, 2022 to June 30, 2023 for Tavern on Main, Dollar General Store #13173, Holiday Stationstore #119, Siren Marathon and Pour House. Motion carried without negative vote.
- g. A motion was made by Jim Pearson and seconded by Steve Young to approve the Fireworks Permit for Siren Lions Club for July 4th in Crooked Lake Park. Motion carried without negative vote.

- h. A motion was made by Rick Engstrom and seconded by Steve Young to approve closing Main Street from First Avenue to State Road 35/70 for Street Dance on July 3rd starting at 5:00 p.m. Motion carried without negative vote.
- i. A motion was made by Jim Pearson and seconded by Steve Young to approve closing Main Street and State Road 35/70 from Main Street to Works Progress Street for parade on July 4th. Motion carried without negative vote.
- j. A motion was made by Jim Pearson and seconded by Steve Young to approve waiving Ordinance §330-22(E) Leaving Licensed Premises with Open Container for July 3rd Street Dance and July 4th Parade. Motion carried without negative vote.
- k. A motion was made by Jim Pearson and seconded by Steve Young to approve Village Ordinance #2022-04: An Ordinance to Annex Territory to the Village of Siren (requires roll call vote)
 President Alden called for a roll call vote:

Alden	aye	Pearson	aye
Engstrom	aye	Reimann-Hill	aye
Hunter	aye	Young	aye
Mothes	aye		

 Motion carried.
- l. A motion was made by Steve Young and seconded by Janet Hunter to approve Pay Request #1 for A-1 Excavating for Industrial Park Street Extension for \$31,171.88. Motion carried without negative vote.

The meeting schedule was set as follows:

- a. Streets & Utilities Committee: June 30th at 9:00
- b. Personnel & Finance Committee: June 28th at 9:00
- c. Plan Commission & Board of Appeals: To be set if needed.
- d. Tourism: July 20th at 9:00 a.m.
- e. Ball Park Committee: August 8th at 4:00 p.m.

A motion was made by Dave Alden and seconded by Jim Pearson to adjourn the Village Board Meeting at 3:04 p.m. Motion carried without negative vote.

Submitted by Ann L Peterson, Clerk/Treasurer